

TITLE 12

PARKS AND RECREATION

Chapters:

12.04 Parks Commission

CHAPTER 12.04

PARKS COMMISSION

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12.04.01 Established.

- A. Establishment: there is hereby established a City Parks and Recreation Commission which shall be composed of five (5) Commissioners who are qualified electors of the city.
- B. Term of Office: the Commissioners shall be appointed by the Mayor and confirmed by a majority vote of the duly elected and qualified members of the City Council and shall hold office for a term of five (5) years. The Commissioners first appointed shall serve for terms of one, two, three, four, and five years each, to be designated by the Mayor and City Council, and thereafter, upon the expiration of their respective terms, each Commissioner shall be appointed for a term of five years.
- C. Vacancies: If a vacancy occurs on the Commission, it shall be filled by appointment by the Mayor, subject to the approval of a majority vote of the duly elected and qualified members of the City Council.

- D. Oath: Each Commissioner shall file the oath required by law in the state of Arkansas of public officials.
- E. Bond Requirement: Each Commissioner shall furnish the city a \$5,000.00 surety bond that will serve to insure the city against any misappropriations or mishandling of funds. The surety on said bonds shall be a reputable surety corporation. The premium on said bond shall be paid for from monies from the Park fund.
- F. Removal: A Commissioner may be removed for cause upon a two-thirds vote of the duly elected and qualified members of the City Council. (Ord. No. 68, Sec. 1.)

12.04.02 Powers and duties

- A. Recreational Facilities: The City Parks and Recreation Commission shall have full and complete authority to build, manage, operate, maintain and keep in a good state of repair, any municipal building deemed necessary to carry on a parks and recreation program, including the building of swimming pools, field houses, stadiums, zoos, or other buildings necessary to carry on a parks and recreation program.
- B. Buildings and Grounds: The Commission shall have full and complete charge of said buildings and grounds, including the right to control and permit or refuse to permits such public gatherings or other meetings or affairs as the Commissioners shall see fit and deem to be to the best interest of the city.
- C. The Commissioners shall have the right to employ or remove managers, janitors, and other employees of whatsoever nature, kind, or character, and to fix, regulate, and pay their salaries. It is the intention of this ordinance to vest in said Commissioners authority to build, operate, manage, maintain, and control the city parks and recreation program and to have full and complete charge thereof.
- D. Purchase of Supplies and Property: The Commissioners shall have in addition to other powers enumerated herein, exclusive right and power to make purchase of all supplies, apparatus, and other property and things requisite and necessary for the management and operation of said parks and recreation program, including the construction of same and repairs and additions thereto. The Commissioners shall not have authority or power to sell, mortgage, or encumber said property unless otherwise authorized by the statutes of Arkansas.
- E. Contracts: the Commissioners shall have authority to enter into contracts with persons, firms, or corporations, or organizations for the use of buildings or parts of the parks and recreation program. (Ord. No. 68, Sec. 2.)

12.04.03 Rules and regulations The Commissioners shall adopt such rules and regulations as they may deem necessary and expedient for the proper operation and management of said municipal parks and recreation program, and shall have authority to alter, change, or amend such rules and regulations at their discretion. (Ord. No. 68, Sec. 3.)

12.04.04 Reports The Commissioners shall submit quarterly reports, beginning three months after they take their oath of office, and each three months thereafter, reporting in full on the operations, including an accounting of receipts and disbursements, to the Mayor and City Council and furnish such other and further reports, data, and information as may be requested by the Mayor and City Council. The quarterly reports to the Mayor and City Council with respect to receipts and disbursements, shall be certified by the Commissioners as correct. Commissioners shall further submit an annual audit of the operations of the parks and recreation program to the Mayor and City Council. (Ord. No. 68, Sec. 4.)

12.04.05 Revenue and expenditures

- A. Park Fund: The Commissioners shall have the authority to utilize all revenues derived from the operation of the parks and recreation program. All funds derived from the use of said parks and recreation program shall be segregated into a Park Fund, which fund shall be used exclusively in the operation of the parks and recreation program by the Commissioners. Monies paid in said fund shall not be mingled with other funds of the city and shall be handled exclusively by the Commissioners.
- B. Salaries and Expenses of Commissioners: The Commissioners shall receive no salary for their services, but shall be reimbursed from the Park Fund from actual expenses incurred in the performance of their duties. The Park Fund may also be expended by the Commissioners, as they deem best, for the purpose of obtaining attractions to be staged as a part of the parks and recreation program. (Ord. No. 68, Sec. 5.)

12.04.06 Statutory reference This ordinance is enacted pursuant to A.C.A. 14-269-301. (Ord. No. 68, Sec. 6.)