

Pea Ridge City Council  
Regular Meeting  
November 17, 2020

The Pea Ridge City Council met in a Regular Meeting on Tuesday, November 17, 2020, at 7:00 p.m., in the Council Room at the City Hall Administration Building.

Those present were: Mayor Jackie Crabtree, City Clerk Sandy Button, Council members Ginger Larsen, Ray Easley, Steve Guthrie and Cody Keene. Also present was City Attorney Shane Perry and Jay Williams

Others present were: Tony Townsend, Nathan See, Annette Beard, Lynn Hahn, Nick Larsen, Jesse Fryer, William Wessels, Michael Lisenbee, Dan Judd, Roy Cotton, Brian Tidwell, Jared Powell, Girl Scout Troop Number 5167, Merrill White, Sue Pennington, Randy Pennington, Stephanie Henson, Shane Henson, Matt Sitton, Karen Kitterman and Barry Williams.

Mayor Jackie Crabtree called the meeting to order.

Mayor Jackie Crabtree opened the meeting in prayer and with the help of Girl Scout Troop Number 5167 led those present in the Pledge of Allegiance.

Alderman Keene moved, seconded by Alderman Easley to approve the minutes of the October 20, 2020, Regular Meeting. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Guthrie seconded by Alderman Easley, moved to introduce Ordinance Number 692 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 692 by title only, which is entitled:

**AN ORDINANCE WAIVING THE REQUIREMENTS OF COMPETITIVE BIDDING;  
DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

Alderman Keene, seconded by Alderwoman Larsen, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

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Alderman Guthrie, seconded by Alderman Easley, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene, seconded by Alderwoman Larsen, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene seconded by Alderwoman Larson, moved to introduce Ordinance Number 684 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 684 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE TITLE 14,  
THE OFFICIAL ZONING ATLAS MAP OF PEA RIDGE, ARKANSAS, TO  
REZONE CERTAIN LAND BELONGING TO DANNY JUDD  
FROM COMMERCIAL (C-3) TO COMMERCIAL (C-1).

Alderman Guthrie, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderman Guthrie, seconded by Alderman Keene, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

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Alderman Keene seconded by Alderwoman Larson, moved to introduce Ordinance Number 691 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 691 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE CODE SECTION 14.04.03 BY REZONING CERTAIN REAL ESTATE IN THE CITY OF PEA RIDGE, ARKANSAS, FROM R-1 TO R-3 & C-3 PROPERTIES AND PROVIDING FOR THE EMERGENCY CLAUSE AND FOR OTHER PURPOSES

Alderman Easley, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderman Easley, seconded by Alderwoman Larsen, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene, seconded by Alderwoman Larsen, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

The Council discussed an appeal rezone request for 560 N. Curtis Avenue. The Planning Commission voted 3 to 3 causing this request to be denied. City Attorney Shane Perry stated that he believed the landowners were entitled to this rezone. Alderman Guthrie moved, seconded by Alderman Keene to grant the rezone appeal to CTC Group, LLC and continue with the rezone ordinance as presented. The roll being called, the vote was as follows; Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed unanimously.

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Alderman Keene seconded by Alderman Guthrie, moved to introduce Ordinance Number 693 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 693 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE TITLE 14, THE OFFICIAL ZONING ATLAS MAP OF PEA RIDGE, ARKANSAS, TO REZONE CERTAIN LAND BELONGING TO CTC GROUP, LLC FROM COMMERCIAL (C-3) TO COMMERCIAL (C-2)

Alderman Keene, seconded by Alderman Guthrie, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderman Keene, seconded by Alderman Easley, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene seconded by Alderwoman Larson, moved to introduce Ordinance Number 689 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 689 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE SECTIONS 2.36.07, 2.36.08 AND 2.36.11; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

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Alderwoman Larsen, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderwoman Larsen, seconded by Alderman Easley, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene, seconded by Alderwoman Larsen, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Assistant Fire Chief Jared Powell recognized Girl Scout Troop Number 5167 for their donation of \$1,500 to provide five pair of boots and five helmets to the Pea Ridge Fire Department.

Alderman Guthrie seconded by Alderwoman Larsen, moved to introduce Ordinance Number 694 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted nay; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 694 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE,  
SECTION 5.16; AND FOR OTHER PURPOSES.

The Council discussed this ordinance that would regulate solid waste collection within the Pea Ridge City Limits. Several items were mentioned that will be addressed in the Solid Waste Services Agreement Bid Specifications.

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Alderman Keene, seconded by Alderman Guthrie, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderwoman Larsen, seconded by Alderman Keene, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene moved, seconded by Alderman Guthrie to advertise for bids for residential and small commercial solid waste services. Sealed bids must be received at City Hall no later than December 9, 2020 at 2:00 p.m. Bids will be opened at 3:00 p.m. that same day. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene seconded by Alderwoman Larson, moved to introduce Ordinance Number 690 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 690 by title only, which is entitled:

AN ORDINANCE TO CHANGE A STREET NAME CONTAINED IN THE FINAL PLAT OF HAZELTON HEIGHTS SUBDIVISION PHASE I TO THE CITY OF PEA RIDGE, ARKANSAS, ACCEPTED BY THE CITY COUNCIL ON MARCH 17, 2020 BY ORDINANCE NO. 664; AND DECLARING AN EMERGENCY.

Alderman Keene, seconded by Alderwoman Larson, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

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Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderwoman Larsen, seconded by Alderman Guthrie, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steven Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene, seconded by Alderman Guthrie, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Guthrie moved, seconded by Alderwoman Larsen to approve the Certificate of Destruction for shredding outdated documents for the City of Pea Ridge as presented. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Guthrie moved, seconded by Alderman Keene to approve the Certificate of Destruction for shredding outdated documents for the Pea Ridge District Court as presented. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Guthrie moved, seconded by alderman Easley to approve the natural gas pipeline right-of-way over Parcel No. 18-07167-005 Pea Ridge extension as presented. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

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The 2021 Budget was presented with the Total Receipts/Expenditures for each department as follows:

BOND ACCOUNT	\$ 50,000.00
CITY GENERAL	4,517,200.00
CITY PARK	34,825.00
FIRE DEPARTMENT	746,800.00
FIRE DEPARTMENT ACT 833	25,000.00
HIGHWAY IMPROVEMENT	8,000.00
IMPACT FEES	310,000.00
LIBRARY	60,830.00
SEWER DEPARTMENT	1,229,400.00
STREET DEPARTMENT	814,000.00
STREET FUND	300,000.00
UNDERCOVER OPERATIONS	20,000.00
WATER DEPARTMENT	2,072,400.00
TOTAL BUDGET AMOUNT	\$10,188,455.00

Mayor Crabtree read Resolution Number 452, which is entitled:

**A RESOLUTION APPROVING AND ADOPTING A BUDGET FOR OPERATION OF  
THE CITY FOR THE CALENDAR YEAR 2021**

Alderman Easley moved, seconded by Alderman Guthrie to approve Resolution Number 452 as read. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Easley moved, seconded by Alderman Guthrie to pay the current council members \$200 per meeting attended and the Planning Commission members \$175 per meeting attended in 2020. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Council discussed the necessity for Planning Commissioners to attend the monthly tech meetings. It was explained that the review process is different than when we first started having these meetings. The City now has a third-party engineer that reviews the plans and comments prior to tech meeting. No action was taken at this time.

Alderman Easley moved, seconded by Alderman Guthrie to approve end of the year merit awards in the amount of \$500.00 for full time employees and \$250.00 for part time employees. The roll being called, the vote was as follows: Ginger Larsen voted aye; Ray Easley voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.



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Mayor Crabtree stated the regular December Council Meeting will be Tuesday, December 29, 2019, at 7:00 p.m.

Alderman Keene moved, seconded by Alderman Guthrie to adjourn the meeting. Motion passed unanimously.

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Jackie Crabtree, Mayor

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Sandy Button, City Clerk