

Pea Ridge City Council  
Regular Meeting  
November 15, 2022

The Pea Ridge City Council met in a Regular Meeting on Tuesday, November 15, 2022 at 7:00 p.m., in the Council Room at the City Hall Administration Building.

Those present were: Mayor Jackie Crabtree, City Clerk Sandy Button, Council Members Ginger Larsen, Merrill White, Steve Guthrie, and Cody Keene. Also, present was City Attorney Shane Perry.

Others present were: Nathan See, Tony Townsend, Ken Hayes, Annette Beard, Shane Henson, Stephanie Henson, Dustin Phy, Watson Neal, Jared Powell, Nick Larsen, Lynn Hahn, Tammy Hahn, Cassey Henson, Aaron Clark, Heather Clark, Benjamin Osowiecki, Bethany Osowiecki, Mike Seay, Eli Seay, Chris Hunt, Andrew Day, Hunter Day, Patricia Day, Michael Day, Levi Wallace, Tosha Wallace, Kelly Wallace, Leatrice Wallace, Todd Conwell, Jake Steele, Jim Henson, Beth Henson, Kathy Ward, Samantha Flint, Mandi Garrison, Natasha Neal, Caleb Light, Dylan Jump, Ashlynn Andregg and Monte Keene.

Mayor Jackie Crabtree called the meeting to order.

Mayor Jackie Crabtree opened the meeting in prayer and led those present in the Pledge of Allegiance.

Alderman Keene moved, seconded by Alderman Guthrie to approve the minutes of the October 18, 2022, Regular Meeting and the October 27, 2022, Special Meeting. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Police Chief Lynn Hahn presented Life Saving Awards to Andrew Day and Levi Wallace involving an incident on September 28, 2022. Both officers were commended for their heroic actions.

Fire Chief Jared Powell presented a Fire Service Honor Award to Shane Henson for an occurrence that happened on August 15, 2022. Chief Powell also pinned Benjamin Osowiecki and Ashlynn Andregg upon their completion of Fire 1 & 2. All were commended for their commitment to the Pea Ridge Fire Department.

Alderman Keene, seconded by Alderman Guthrie, moved to introduce Ordinance Number 777 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

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Mayor Crabtree read Ordinance Number 777 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE SECTION  
14.04, ZONING ORDINANCE, AND DECLARING AN EMERGENCY

Alderman Guthrie, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderman Keene, seconded by Alderman White, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye.

Alderman Keene, seconded by Alderman Guthrie, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene moved, seconded by Alderman Guthrie to purchase a 2023 Ford Explorer from State Purchasing in the amount of \$34,231.00. This vehicle will be for City Administration. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Guthrie moved, seconded by Alderman Keene to pay the current council members \$200 per meeting attended and the Planning Commission members \$175 per meeting attended in 2022. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

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Alderman Guthrie moved, seconded by Alderwoman Larson to approve end of the year merit awards in the amount of \$500.00 for full time employees and \$250.00 for part time employees. After a brief discussion – Alderman Guthrie and Alderwoman Larsen withdrew their motions. Alderman Keene moved, seconded by Alderman Guthrie to approve end of the year merit awards in the amount of \$1,000.00 for full time employees and \$500.00 for part time employees. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Council discussed the new impact fees and capital plan for the Water and Sewer Department. Several questions were discussed. Alderman Keene moved, seconded by Alderman Guthrie to approve the Capital Plan as presented. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Alderman Keene, seconded by Alderman Guthrie, moved to introduce Ordinance Number 776 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

Mayor Crabtree read Ordinance Number 776 by title only, which is entitled:

AN ORDINANCE ADOPTING A CAPITAL PLAN AND ESTABLISHING LEVEL OF SERVICE STANDARDS FOR WATER AND SEWER IMPACT FEES; PROVIDING FOR THE ASSESSMENT AND COLLECTION OF WATER AND SEWER DEVELOPMENT IMPACT FEES TO FUND EXPENDITURES ON NEW PUBLIC WATER AND SEWER FACILITIES AND CAPITAL IMPROVEMENTS TO EXISTING WATER AND SEWER FACILITIES; REPEALING THE EXISTING CONNECTION FEES ENACTED IN PEA RIDGE MUNICIPAL CODE 10.08.07.C (ORDINANCE 353, SECTION 3), AND PEA RIDGE MUNICIPAL CODE 10.08.07.C (ORDINANCE 354, SECTION 1); DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

Alderman Guthrie, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor Crabtree put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

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Thereupon Mayor Crabtree declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor Crabtree then read the Ordinance by title only.

Alderman Keene, seconded by Alderman White, moved that the Ordinance be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye.

Alderman Keene, seconded by Alderman Guthrie, moved that the Emergency Clause be adopted. The question was put by Mayor Crabtree on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause were adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Mayor Crabtree read Resolution Number 489, which is entitled:

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER  
INTO AN AGREEMENT WITH SEVEN VALLEYS CONSTRUCTION CO.,  
INC AND KINNEY CREEK DEVELOPMENT LLC.

Alderman Keene moved, seconded by Alderman White to approve Resolution Number 490 as read. The roll being called, the vote was as follows: Ginger Larsen voted nay; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed.

On a recommendation from the Pea Ridge Planning Commission Alderman Guthrie, seconded by Alderman Keene moved to appoint Greg Pickens to fill Patrick Wheelless unexpired term ending December 31, 2025 on the Planning Commission and Samantha Flint to fill Tony Byars unexpired term ending December 31, 2024 on the Planning Commission. The roll being called, the vote was as follows: Ginger Larsen voted aye; Merrill White voted aye; Steve Guthrie voted aye; and Cody Keene voted aye. Motion passed. Mayor Crabtree administered the Oath of Office to the newly appointed Planning Commissioners.

The Council discussed having a Committee of the Whole meeting for the 2023 Budget on November 29, 2022 at 3:00 p.m. Also, scheduled a Special Meeting for December 27, 2022 at 7 p.m.

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Alderman Keene moved, seconded by Alderman Guthrie to adjourn the meeting. Motion passed unanimously.

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Jackie Crabtree, Mayor

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Sandy Button, City Clerk