

Pea Ridge City Council  
Regular Meeting  
February 20, 2024

The Pea Ridge City Council met in a Regular Meeting on Tuesday, February 20, 2024 at 6:00 p.m., in the Council Room at the City Hall Administration Building.

Those present were: Mayor Nathan See, City Clerk Sandy Button, Council Members Ginger Larsen, Nadine Telgemeier, Matt Blood, Steve Guthrie, Cody Keene and Jeff Neil. Also present was City Attorney Shane Perry.

Others present were: Annette Beard, Ken Hayes, Dustin Phy, Jessica Heard, Clint Bowen, Lynn Hahn, Karen Sherman, Dan Cole, Jessica Grady, Chris Tilley, Barry Cooksey, Robert Perrin, Cheryl Perrin, Kevin Trevathan, Diana Bone, Nelson Neil, Boyd McNeil, Jared Smith, and Mike Seay.

Mayor Nathan See called the meeting to order.

Mayor Nathan See opened the meeting in prayer and led those present in the Pledge of Allegiance.

Public Comments: None

Alderman Keene moved, seconded by Alderman Blood to approve the minutes of the January 16, 2024, Regular Meeting. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Keene, seconded by Alderman Blood, moved to introduce Ordinance Number 825 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 825 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL  
CODE, TITLE 14, THE OFFICIAL ZONING ATLAS MAP  
OF PEA RIDGE, ARKANSAS, TO REZONE CERTAIN  
LAND BELONGING TO MERLENE DRYDEN  
FROM RESIDENTIAL (R-1) TO RESIDENTIAL (R-3)

February 20, 2024

Alderman Keene, seconded by Alderman Blood, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Keene, seconded by Alderman Guthrie, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted nay. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene, seconded by Alderman Blood, moved to introduce Ordinance Number 830 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 830 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL  
CODE, TITLE 14, THE OFFICIAL ZONING ATLAS MAP  
OF PEA RIDGE, ARKANSAS, TO REZONE CERTAIN  
LAND BELONGING TO SHIRLEY A. PERRIN LIVING TRUST  
FROM RESIDENTIAL (R-1) TO RESIDENTIAL (R-3)

Alderman Keene, seconded by Alderman Blood, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

February 20, 2024

Alderman Keene, seconded by Alderman Blood, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted nay. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Mayor See read Resolution Number 523, which is entitled:

A RESOLUTION AUTHORIZING RULES OF ORDER AND PROCEDURE  
FOR THE PEA RIDGE CITY COUNCIL

Alderman Keene moved, seconded by Alderman Blood to approve Resolution Number 523 as read. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Keene, seconded by Alderman Guthrie, moved to introduce Ordinance Number 835 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 835 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL  
CODE SECTION 14.04; AND FOR OTHER PURPOSES

Alderman Neil, seconded by Alderman Keene, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Keene, seconded by Alderman Blood, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

February 20, 2024

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Neil, seconded by Alderman Keene, moved to introduce Ordinance Number 836 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 836 by title only, which is entitled:

AN ORDINANCE WAIVING THE REQUIREMENTS OF COMPETITIVE BIDDING;  
DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

Alderman Neil, seconded by Alderman Guthrie, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Keene, seconded by Alderman Blood, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Keene, seconded by Alderman Guthrie, moved that the Emergency Clause be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene moved, seconded by Alderman Blood to accept the Asset Dedication South of Peck Road for 880 ft. of 2" PVC waterline, a viable asset, installed in accordance with City of Pea Ridge Water Utilities Facilities Manual and inspected by a representative of the Pea Ridge Water Utility. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

February 20, 2024

Alderman Keene moved, seconded by Alderman Blood to approve a Permanent Easement and Right of Way Grant for Lot 8 Ryan Road of the Final Plat for The Pea Ridge Commons. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Keene, seconded by Alderman Blood, moved to introduce Ordinance Number 837 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 837 by title only, which is entitled:

AN ORDINANCE UPDATING THE PEA RIDGE POLICE DEPARTMENT  
POLICY AND PROCEDURES MANUAL; DECLARING AN EMERGENCY;  
AND FOR OTHER PURPOSES

Alderman Keene, seconded by Alderman Neil, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Neil, seconded by Alderman Guthrie, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie Voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Neil, seconded by Alderman Keene, moved that the Emergency Clause be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

February 20, 2024

Alderman Keene, seconded by Alderman Blood, moved to introduce Ordinance Number 838 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 838 by title only, which is entitled:

AN ORDINANCE GOVERNING THE EXTENSION OF WATER AND SEWER FACILITIES; DELEGATING CONTRACT AUTHORITY TO THE DEPARTMENT HEAD OF PEA RIDGE WATER UTILITIES; AND FOR OTHER PURPOSES

Alderman Keene, seconded by Alderman Blood, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Neil, seconded by Alderman Guthrie, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye, Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

The Mayor thereupon declared the Ordinance adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Neil, seconded by Alderman Guthrie, moved to introduce Ordinance Number 839 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 839 by title only, which is entitled:

AN ORDINANCE ACCEPTING THE FINAL PLAT OF YORKTOWN PH1 SUBDIVISION PEA RIDGE, BENTON COUNTY, ARKANSAS: THE DEDICATION OF UTILITY EASEMENTS, STREETS, AND OTHER PUBLIC WAYS THEREIN; AND DECLARING AN EMERGENCY

February 20, 2024

Alderman Neil, seconded by Alderman Guthrie, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

Alderman Neil, seconded by Alderman Guthrie, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Neil, seconded by Alderman Guthrie, moved that the Emergency Clause be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Alderman Keene, seconded by Alderman Guthrie, moved to introduce Ordinance Number 840 by title only. The roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Mayor See read Ordinance Number 840 by title only, which is entitled:

AN ORDINANCE AMENDING PEA RIDGE MUNICIPAL CODE  
SECTION 14.04, ZONING ORDINANCE, AND DECLARING  
AN EMERGENCY

Alderman Keene, seconded by Alderman Guthrie, moved that the rule requiring the reading of an ordinance by title only on three different days be suspended. Mayor See put the question on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Thereupon Mayor See declared that at least two-thirds of all members of the council have voted in favor of the motion to suspend the rule. The motion was carried, and the rule suspended. Mayor See then read the Ordinance by title only.

February 20, 2024

Alderman Keene, seconded by Alderman Blood, moved that the Ordinance be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

Alderman Keene, seconded by Alderman Blood, moved that the Emergency Clause be adopted. The question was put by Mayor See on the adoption of the motion and the roll being called, the vote was as follows: Ginger Larsen voted aye, Nadine Telgemeier voted aye; Matt Blood voted aye; Steve Guthrie voted aye; Cody Keene voted aye; and Jeff Neil voted aye. Motion passed.

The Mayor thereupon declared the Ordinance and Emergency Clause adopted and signed the Ordinance, which was attested by the City Recorder and sealed with the Seal of the City.

Mayor See presented the 2023 State of the City Address in compliance with ACA 14-58-302. The report included the year-end financial report for all City Departments and a list of numerous projects that were completed during 2023. Mayor See stated the City's future is bright thanks to the dedicated service of those who have preceded us in all areas of the City, whether city administration, city staff, city council or planning commission members. See complete report attached.

Announcements:

- Planning Commissioner Greg Pickens has resigned. The City will be accepting letters of intent for this position.
- The City was awarded \$210,000.00 from the Department of Parks, Heritage and Tourism's Outdoor Recreation Grants Advisory Committee. This is a matching grant for the all-inclusive play facility at North Curtis Avenue Park

Alderman Keene moved, seconded by Alderman Blood to adjourn the meeting. Motion passed unanimously.

---

Nathan See, Mayor

---

Sandy Button, City Clerk